

Luckington School COVID Outbreak Management Plan

The key principles set out in the contingency framework are:

- maximise the number of children in face-to-face education or childcare and minimise any disruption in a way that best manages the COVID-19 risk
- managing transmission should be weighed against any educational drawbacks
- measures should affect the minimum number of children for the shortest time
- attendance restrictions should be considered as a last resort where all other risk mitigations have not broken chains of in-school transmission

We are required to update our outbreak management / contingency plan and describe how we will respond if children, pupils, students or staff test positive for COVID-19, how they will operate if they are advised to reintroduce any measures to help break chains of transmission.

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Thresholds for considering additional measures

The DfE has defined 'thresholds' to indicate that transmission may be occurring within a setting and additional control measures may be needed.

- 5 cases / 10% of pupils/staff, who are likely to have mixed closely, test positive within a 10-day period (mainstream schools);
- 2 cases who are likely to have mixed closely* test positive within a 10-day period (SEND/residential schools or settings with <20);
- There are any admissions to hospital for COVID-19.

Outbreak Management Plan

The measures we choose to use will need to change according to the levels of cases in their setting or circulating in the community. This includes introducing more measures as cases rise or reducing measures as cases fall. We will reduce any measures with caution because of the time it takes for Covid levels to respond to any intervention.

Measures	Baseline	Covid Cases within the setting but not at threshold level	Covid Cases at threshold level	Unmitigated spread of Covid	Additional Planning considerations
Cleaning regimes	Common areas i.e. desks etc should be sanitised at midday.	Common areas i.e. desks etc should be sanitised x3 per day, in line with previous.	Common areas i.e. desks etc should be sanitised x3 per day, in line with previous.	Continue as per previous levels	Book our cleaning company to do a deep clean before a return to school. Consider more regular deep cleans if necessary.
Ventilation	Windows to classrooms will be left open, as will the doors. The front door to the school will be left open when staff member is on the front desk.	Continue as per previous levels	Continue as per previous levels	Continue as per previous levels	Consider whether any technology can be used to assist with this, particularly as we enter the colder months.
Contact tracing of staff cases	Staff cases to be reported to isolation hub 020 3743 6715	Continue as per previous levels	Continue as per previous levels	Continue as per previous levels	
Testing, self-isolation and managing confirmed cases of Covid-19	Follow and promote public health guidance Regularly remind parents of the guidance.	Continue as per previous level.	Write to parents to encourage them to carry out regular LFD tests with their children.	Continue as per previous levels	

	Ensure staff are clear on guidance.				
Messaging about signs and symptoms of Covid 19	Weekly emails to parents about the signs and symptoms. Posters up around the schools and on windows facing outwards. Information on our website.	Continue as per previous level, but increase amount of communication with parents to include physical letters home and use of our text message system.	Continue as per previous levels	Continue as per previous levels	Posters should be refreshed regularly. Admin officer will set a weekly reminder to send out information.
Vaccinations	Encourage vaccination uptake for eligible students and staff with using of literature from PHE.	Continue as per previous level.	Continue as per previous levels	Continue as per previous levels	
Promotion of PCR testing for close contacts for over 5-year-olds	Promotion of PCR testing for close contacts identified by NHS Test and Trace	Continue as per previous levels	Recommend to parents of close contacts as identified by NHS Test and Trace that their child gets a PCR test	Continue as per previous levels	
Moving activities outdoors	Where possible and when weather allows, have assemblies and other activities outside	Continue as per previous levels	Separate assemblies, dinner times etc. for classes.	Assemblies on line.	

Social distancing and reducing crowding and mixing	Limit numbers of parents visiting for assemblies etc. Social distancing in place and face covering to be worn. Pupils, when sat in assembly, to be spaced out, with a gap between class one and two. Windows and doors to be left open.		No face to face staff meetings. Staff to stay separate. Return to two bubbles – same as pre-summer. A return to pre-summer measures: ie two bubbles, separate play times, lunch times etc.	Continue as per previous levels	Ensure that this plan is communicated to parents. Staffing and timetables will need to be quickly adapted to cope with this. Consider the use of one or two volunteers to help.
Limitations of residential education visits, open days, parents' evenings, live performances	Limited number of these types of opportunities, with limited numbers and done outside where possible. Social distancing will be in place for visitors with extra ventilation for airflow.	No visitors in school.	All events will be postponed until a more suitable time.	Continue as per previous levels	
Attendance restrictions	Those that test positive with COVID should not come to school. Parents should let us know about	As previous level. Any close contacts (as identified by PHT) should isolate.	Any staff members who are considered vulnerable should not attend for this period.	Any restrictions to the attendance of pupils (non-cases) may only be considered in extreme cases ' as a short-term measure and as a last resort '.	Priority to be given to vulnerable and SEND children to attend their normal timetable

	other cases within the household.			where other measures have been implemented and have not broken chains of transmission	
Partial closure				<p>If a large number of children need to stay at home, Remote Learning will be put in place.</p> <ul style="list-style-type: none"> • Our updated offer will be available on our website. • For families who receive income based free school meals – we will be in touch about how we can support them. • Clear comms: to parents on our website of these arrangements • Headteacher will assume teaching duties. Depending on how many children are out, support staff and part time teachers will be used to support children through online learning. 	Remote learning plan in process of being updated – Sept 2021

Full Closure				Please see 'remote learning offer' for details of full/part closures.	When transmission reaches the point that partial closures and/or staffing capacity can no longer maintain safe teaching and learning within the setting, the outbreak control process may recommend a move to remote learning for the whole school for a short period of time
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Additional Considerations

The following considerations will also be made, should attendance be restricted for any reason:

Remote Learning:

High-quality remote learning in schools, further education and higher education settings should be provided for all pupils and students if:

- They have tested positive for COVID-19 but are well enough to learn from home; or
- Attendance at their setting has been temporarily restricted

Safeguarding measures:

- Child protection policy has been reviewed to make sure it reflects local restrictions and remains effective.
- We will aim to have the DSL or deputy DSL on site wherever possible.

Adapt as necessary according to the arrangements you have in place

- If the DSL (or deputy) can't be on site, they can be contacted remotely by admin@luckington.wilts.sch.uk.
- If the DSL (or deputy) is unavailable, our safeguarding governor, Katherine Fisher, can be contacted on the address above.