



Luckington Primary School
The Green
Luckington
Wilts.
SN14 6NU

Headteacher: David Cook
e-mail: admin@luckington.wilts.sch.uk
Phone: 01666 840297

Tuesday 5th January 2021

Dear Parent,

Thank you so much for your patience while we prepare our online learning platform.

Below you can find information about our online learning provision for the school closures. This time there are a few key updates to our provision so please read the information carefully and let us know as soon as possible if you have any questions.

Expectations

We want the school closures to have as little impact as possible on the education of the children. **Therefore, it is vitally important that the children do all of the work that is set.** This means that when they come back into school, they can pick up where they left off. This does not mean that you need to follow a set time table - do whatever best suits you and your family. We understand that each family has a unique set of circumstances, so please let us know if you need further support.

We would like all of the work that the children do at home to be returned to us when they return to school. This way we can see how well they got on and organise catch up time if they struggled in any particular area.

Available Devices

If you are finding that the devices you have at home are not suitable for accessing Google Classroom, please let us know. We have a limited number of laptops available that you can borrow.

Logging in

Everybody has been issued with a log in to Google Classroom already. It would be worthwhile checking your details today to avoid a last minute panic! If you do not have login details for your child or have trouble logging in, please contact Mrs Martin as soon as possible.

Communicating with us

As a parent, if you'd like to ask us a direct question, please e-mail using your child's Google account. You can access Gmail by clicking on the 9 dots at the top of the screen:



Alternatively, just give us a ring - we are here to help!

Format of Online Learning

As with previous closures, the children will be set daily maths and English, plus a weekly topic exercise. Reception children may have something slightly different. These will appear on Google Classroom by tomorrow morning at the latest (Wednesday 6th January at 8 am) and from then onwards, at 5pm on a Sunday. The format of these will be similar to our provision in the past.

Online Face to Face Time

The main difference is that we would like to use the Google Meet function a handful of times a week to provide some face to face time with the children. We have chosen Google Meet (as opposed to similar apps i.e. Zoom) because it is secure and linked to our current setup. The aim of the sessions will be to keep the children feeling connected to school life; they will not be full lessons as such. If all goes well, we aim to start the sessions next week. More details will follow tomorrow.

Before we send further info about precise days/times and content, we would like to do a test session with each group.

This will take place tomorrow (Wednesday 6th January) at the following times:

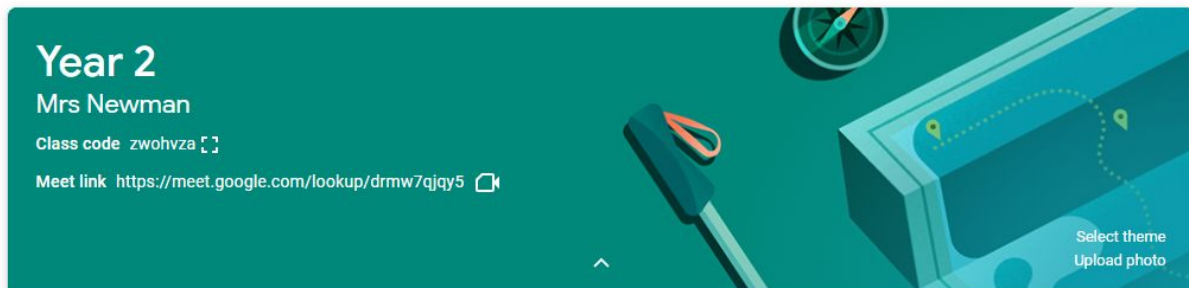
Class 1: 9:00 am (for this you will need to join a new class 'Class 1 - video room' with the code: mnxolwv)

Year 3/4: 10:00 am (in usual Year 3/4 Google Classroom)

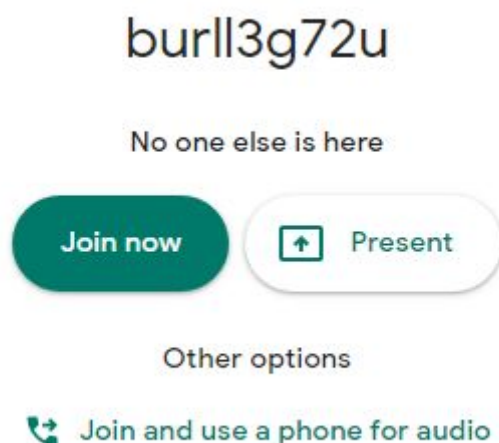
Year 5/6: 11:00 am (in usual Year 5/6 Google Classroom)

This will not take too long, it will just be a quick session to show you and the children how to use the settings and discuss what is expected of them during the sessions. If you have trouble logging on for this session **do not panic!** You can email us to let us know that you tried and we can see if we can help you.

Please do not attempt to join the chat before the allotted time - the teacher must be the first person to log in. To log on to Google Meet, you need to log on to Google Classroom as usual. On your class homepage, you should see this:



You need to click on the 'Meet Link'. You will then see something like this:



You then need to click 'join now'. From then on, it works in a similar way to Zoom/Teams etc. During the first session we will explore the different functions

together. If you have difficulties connecting during the first session, please contact us afterwards and we can help you. Please do not worry if the technology fails you (or us!) - the key thing is that the children do the work that is set.

Online Learning Rules

It is important that you know and understand the following rules and share them with your children:

- 1) When the teacher is talking, mute your microphone and select the 'raise your hand' option, if you have a question.
- 2) Do not click on the 'meet' link at any other time than your allotted session.
- 3) Do not email or chat with each other using Google Classroom - this has other safety issues.
- 4) You do not need to have your microphone or camera on; your presence is enough!

Maths Mission/Spelling Safari/ Reading etc.

We are not going to do Maths Mission tests and Spelling Safari tests during the school closure.

Both teachers will post alternative spellings for the children to learn each week on Google Classroom.

It is vital that your child continues to read to someone at least 4/5 times a week. We will leave two clear plastic boxes outside of school for you to borrow reading books. There will be a third box for you to return your books to - therefore we can leave them for 72 hours before lending them out again. Mrs Newman will also leave a phonics flash card string in named plastic wallets for the Year 1 children in the Class 1 box. These will be ready to collect on Thursday.

Best Wishes,

Mr Cook