

**LUCKINGTON COMMUNITY SCHOOL
MINUTES OF GOVERNORS' MEETING HELD ON
Monday 13 June 2022**

Present:

Jenny Hodges (JHod); Vanessa Newman (VN); Kara Arduş (KA), Helen Maloney (HM); Paul Cooke (PC); Katherine Fisher (KF), Jane Henshall (JHen) arrived 17:36; David Cook (DC) arrived 17:43, Nicki Neilson (NN) arrived 17:58

Apologies : None

In attendance: Catherine Hula (Clerk)

17:30 Commence (meeting held online)

ITEM 1 – APOLOGIES AND DECLARATIONS OF INTEREST

1. Leanne Brown has verbally tendered her resignation
2. No declarations of interests.

ITEM 2 – MINUTES OF THE PREVIOUS MEETING

3. The minutes of the meeting held on 21 March 2022 were accepted as a true record by the chair (PC).

ITEM 3 – MATTERS ARISING FROM PREVIOUS MEETING

4. No matters arising from the previous meeting

ITEM 4 – CONFIRM CHECK OF SCR (Standing agenda item)

5. DC - there are a couple of things to pick up on from the county's visit but everything is all good.
6. 4 FT contracts are coming to an end - Thursday of this week there will be a staffing panel at 11am. Doesn't think anyone will be there to represent themselves. PC can go to the meeting.
7. JH needs to catch up with DC regarding safeguarding before he goes.

8. DC needs to do the final SEN report and budget for SEN. **Action DC**

ITEM 5 - HEADTEACHER'S REPORT

9. DC said that the main thing to read is 'child on child' abuse and how school responds to this. Governors to read through and feedback as to how it reads regarding the school's response.
10. KF thinks more discussions are needed with the parents.

ITEM 6 - RECRUITMENT FOR NEW HEAD

11. Recruitment of new Head Teacher - a couple of people have come round and VN will be taking on Acting Head with effect from the beginning of September until appointment of first-time successor.

ITEM 7 - SAFEGUARDING (STANDING AGENDA ITEM)

12. KF hasn't seen the safeguarding review from county - DC will talk through the visit.
13. DC to speak to pre-school regarding boundaries - the wooden gate at the back is showing signs of wear and tear but works well. **Action DC**
14. Regarding the KCSIE update - DC is planning to do a full update at the start of term and governors will be invited.

ITEM 8 - POLICIES

15. PC uses the county's templates. Everyone is happy to approve the 3 policies:
- Staff Well-Being policy
 - Health & Safety policy
 - Complaints policy

ITEM 9 - OFSTED DATA INSPECTION SUMMARY REPORT

16. DC said that attendance is the main thing and the SATS results are not shared due to low pupil numbers - there has to be a minimum of 5

children. He will respond and put something in the governors folder with some explanation. **Action DC**

ITEM 10 - FINANCE COMMITTEE/BUDGET UPDATE

17. NN aware of LB resignation and can have a slot at every FGB meeting. Gave summary of income/expenditure. Have 55K sparsity fund but may not always be given this. A spreadsheet was shown on the screen. Money to be spent on painting hall and toilets. Running a 8k surplus and having looked at the previous 3 years spending, this feels like a robust budget and shouldn't go over this.
18. PC - utilities are included in a 40k grant.
19. KA - Fences come under capital expenditure and there's 23k for that.
20. Quote for roof came through last week which was just under 30k (roof had leak in February). Not enough currently in the budget for this. Spoken to council about funding for this - and again would have to come out of capital expenditure.
21. PC - happy to sign off budget as everyone else is happy with it, and then the Head needs to sign. **Action PC & Head.**
22. Clerk needs to speak to NN regarding electronic signatures **Action Clerk**

ITEM 11 - EXTENDING SCHOOL DAY

23. This applies to all pupils. JenH asked DC when the register is taken and this will be sorted in the next few weeks ready for September. This will also be discussed with the pre-school. **Action DC**

ITEM 12 - AOB

24. Strategy day - This has been delayed until the first quarter of the next academic year.
25. Resignation of Leanne Brown - PC asked if anyone is interested in the Chair of Finance position as LB hasn't got the time to do it all, along with managing homelife. It's PC preference not to Chair both the finance and FBG meetings. HM said she doesn't feel strong enough on finance to Chair unless someone who has a stronger finance background can support her. HM doesn't mind chairing on a temporary basis. PC said we

can look to recruit a new governor. Action PC/Head recruit new governor.

ITEM 12 - NEXT MEETING

26. 19th September 5:30pm

Meeting concludes at 18:16