



Luckington Community School

Friends of Luckington School
The Green
Luckington
Chippenham
Wiltshire
SN14 6NU

7th June 2017

{Business name}
{Business contact address}
{Business contact address}

Dear {Business Contact Name},

We at the Friends of Luckington school (FOLS) fundraise each year to contribute to the enhanced education of the children of Luckington Community School, a small but excellent school with a high standard of education of which we are extremely proud.

We typically contribute to activities such as swimming lessons, school trips, transport, equipment for clubs, book bags for new pupils, achievement prizes and awards.

As you may have read in the media recently, school budgets are coming under increasing pressure and all schools in the UK, including our own, face real term cuts this year. To combat this at our school, we are doubling our fundraising efforts so that we can increase our contribution to these enhanced activities and ensure the schools excellent educational standards are maintained.

As a valued local business and community leader, we are writing to ask for your support in providing a donation or sponsorship. Your support will help ensure that the children of your community continue to receive these important educational experiences.

Please could you consider a contribution in one of the following ways:

- Donation directly to FOLS (details of how to donate overleaf)
- Event Sponsorship – for example we could advertise your business at our stall at Luckington Fete, our Bingo night in March or our Welcome BBQ in September in return for a donation.

In addition, we are developing a sponsors wall on our news FOLS website to which your logo could be added with a link to your website should you wish.

We will follow up this request with a phone call or visit. In the meantime, if you have any questions or need further details, please don't hesitate to contact us using the details below.

Yours sincerely

Mary Hinton
Friends of Luckington School Chair

Julia Hind
Headteacher

How to make a donation

1. By cheque made payable to 'Friends of Luckington School' and returned in the SAE provided or directly to the school or FOLS member who delivered this letter
2. By bank transfer using the following details

Account name - Friends of Luckington School
Sort code 09-07-22
Account Number 43016905