

Luckington Community School



Google Classroom and Google Meet - Online Learning Protocol for Parents and Children

In order to make sure that your child stays safe online and makes the most of Google Classroom and Google Meet, we ask that you read the following guidance carefully:

1. Only access the platform through your child's Google Classroom account.
2. When your child joins video calls on Google Meet, it is assumed that parental consent has been granted.
3. Please make sure that your child is positioned so that they can be seen/heard by an adult at home - preferably in a shared part of the house.
4. The Golden Rules should be followed by the children. Where appropriate, teachers will follow the school behaviour policy during online sessions. The teacher has the right to remove any child from the meeting who is not meeting expectations for conduct.
5. Parents have ultimate responsibility for their children following the rules on Google Meet.

6. Teachers will make sure that the children are aware of the ground rules at the start of each session.
7. All members of the household must be aware that the call is taking place and that they use appropriate language and behaviour when nearby or in the background.
8. Students and parents should dress in suitable clothing when using Google Meet.
9. Parents should not communicate with teachers via the classroom topics or stream, as these areas are for the children. However, you can use the private message function or contact us using the usual channels.
10. Recording of video sessions is absolutely not allowed; this includes video, audio and images - this is both a safeguarding and a GDPR issue.
11. If you have a technical problem during a live session, it may be difficult for the teacher to help you. Please let us know about any issues after the session has finished.

Thank you!